

1 **PWG MFD Working Group Teleconference Meeting Minutes**
2 **December 03, 2009**

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4 **Attendees:**

5 Nancy Chen, Oki Data
6 Lee Farrell, Canon
7 Ira McDonald, High North, Inc.
8 Bill Wagner, TIC
9 Peter Zehler Xerox

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11 **1. Identify Minute Taker** – Nancy Chen

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13 **2. Approval of minutes**

14 The last teleconference meeting minutes: <ftp://ftp.pwg.org/pub/pwg/mfd/minutes/pwg-mfd-minutes-20091119.pdf> was approved without change.

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17 **3. PWG process**

18 Attendees were informed that the meeting is held in accord with the PWG Intellectual
19 Property Policy. There was no objection.

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21 **4. Agenda (no change)**

- 22 1. Identify Minute Taker
23 2. Approval of minutes from last meeting
24 <<ftp://ftp.pwg.org/pub/pwg/mfd/minutes/pwg-mfd-minutes-20091119.pdf>>
25 3. Agenda bashing
26 4. Finalize MFD session plans.
27 5. Next steps

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29 **5. Finalize MFD Session Plans**

30 Pete's draft meeting slides prepared for the face-to-face meeting next week was reviewed.
31 (ftp://ftp.pwg.org/pub/pwg/mfd/minutes/MFD-Agenda-Dec-09_draft.pdf).

- 32 • The URL for the Overall spec will be updated to the one released by Bill yesterday.
33 • Pete will add a review of separate slides he will provide that highlights the differences of
34 GetElement operation in various MFD services, and try to align them in the meeting.
35 • Tuesday morning will be scheduled to review the Overall spec and the Overall
36 requirements document.
37 • Pete will also share with the group some topics he is going to include in a whitepaper he
38 plans to write that will address the MFD working group goals, its line up with IPP
39 Everywhere project, what to cover in discovery, eventing, and web services mapping of
40 the MFD model, how workflows can interface with MFD services. Bill suggested that
41 may be very good for the requirement document. Pete hopes that the next IPP version
42 can address more than just printing and move to address MFD by a solution such as
43 CUPS.
44 • Wednesday morning will discuss the Copy Service spec, and the plan to complete all the
45 MFD services, Overall spec and the System Service that allow MFD to be managed.

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47 **6. Next Steps**

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- Face-to-face meeting next Tuesday and Wednesday.