



# Printer Working Group Steering Committee Meeting Minutes

Phone Conference  
03 March 2005

Submitted by Harry Lewis, IBM, PWG Chairman

## 1 Time and Place

The PWG Steering Committee phone conference was held from Noon-1:00pm on Thursday, March 03, 2005.

## 2 Agenda

The agenda for the Steering Committee phone conference consisted of

- Review and accept minutes of last SC phone conference
- Membership renewals
- Status - Recruitment for PWG officers for terms beginning September 2005.
- Status - Recruitment for Semantic Model editor and w/g Chair
- Update on DMTF/WSDM alignment efforts
- Tokyo schedule

## 3 Meeting Attendees

Attendee	Company	Email Address
* Bergman, Ron	Ricoh	Ron.Bergman@rpsa.ricoh.com
* Farrell, Lee	Canon	Lee.Farrell@cda.canon.com
* Lewis, Harry	IBM	<a href="mailto:harryl@us.ibm.com">harryl@us.ibm.com</a>
McDonald, Ira	High North	<a href="mailto:imcdonald@sharplabs.com">imcdonald@sharplabs.com</a>
* Thrasher, Jerry	Lexmark	<a href="mailto:thrasher@lexmark.com">thrasher@lexmark.com</a>
* Wagner, Bill	Independent	<a href="mailto:wamwagner@comcast.net">wamwagner@comcast.net</a>
* Zehler, Peter	Xerox	<a href="mailto:Peter.Zehler@xeroxlabs.com">Peter.Zehler@xeroxlabs.com</a>

\* Steering committee member

## 4 PWG Steering Committee Business

### 4.1 Review of Previous Minutes

Minutes from Feb 17, 2005 accepted.

## **4.2 Membership Renewal**

Harry provided status regarding annual PWG membership renewal. Dues continue to come in. Most recent were Peerless and Oasis. Other members have responded with intent to renew but they are still involved in internal check processing.

We still need to address companies with whom we have lost touch (returned e-mail from listed primary contact) including Komatsu and BitStream.

We also need to pursue signed membership agreements for Zoran and Komatsu.

## **4.3 Semantic Model Chair and Editor**

Harry is currently acting SM Chair and Editor. There have been no further responses.

Now that PSI is Formally Approved need to add events schema for printer and print service events (jobs, docs etc) to the Semantic Model. Set of enumerated keywords. Add to PWGWellKnownValues schema. Timing... aligns with WIMS update.

Counter Spec deadline – two weeks prior to the Friday in Tokyo.

## **4.4 IPP Working Group re-charter**

Ron Bergman has agreed to fill the role of IPP w/g Chairman.

Near term projects for the IPP w/g to consider are

- MailTo notifications
- IANA registration of all semantic elements in the 7 5100.xx PWG IPP Candidate Standards

We agreed to recognize the long standing and defacto nature of the IPP community in PWG and allow a Charter update rather than requiring a completely new Charter with Formal Approval. This will help get the charter in place faster and get the work started sooner. Ira will draft a statement to this effect to be distributed along with the Charter.

## **4.5 PWG Leadership**

A call for nominations for PWG Officers, including Chairman, Vice Chairman and Secretary to begin in September 2005 has been issued. Two members have responded that they will accept Secretary and/or Vice Chairman roles once a Chairman has been selected.

## **4.6 PWG Web Page**

All working group Chairs should continue to review their links and content and either make the change or prepare a list of necessary changes.

Among other changes, the home page still needs a (new) “current officer’s link” in addition to the “chairman’s” page.

#### **4.7 Active Liaisons**

Harry reported recent, new, activity to complete the DMTF work register for PWG SM to CIM mapping. Work expected to begin in April or May.

We are anticipating 2 phases. First phase focused on device (updated Printer MIB and Finisher MIB). 2<sup>nd</sup> phase more services focused.

PWG doesn't need to form a separate w/g. Efforts will be conducted under PMP and SM as appropriate.

#### **4.8 Tokyo agenda**

Tokyo agenda has been stable for 2 weeks so we are locking in as follows. Also, we need an answer from FSG by next week whether or not they will hold a dual track and joint Plenary. Otherwise we must assume they will NOT. Emphasize that Port Mon MIB is intended to be a Last Call review in Tokyo. (need to update PWG Schedule web page to this effect).

- (1) Monday - no PWG working group meetings
- (2) Tuesday - P2600
- (3) Wednesday morning - P2600
- (4) Wednesday afternoon - PWG Plenary (FSG attendance t.b.d. next week)
- (5) Thursday morning - WIMS overview and education
- (6) Thursday afternoon - Port Monitor MIB (last call review) and various MIB certification/testing issues
- (7) Friday morning - Last Call review of WIMS  
WIMS Counter Spec, Counter MIB, and Counter Schema  
in preparation for Last Call completion 2 weeks following.  
Note: Counter Schema is 'at risk' due to the numerous amount of updates needed).
- (8) Friday afternoon - no PWG working group meetings

#### **4.9 ISTO Fees and Activity**

PWG is not, currently, pursuing any alternative to ISTO fees or activity as defined in the Participant Program Agreement.

#### **4.10 Define Maintenance Activity Level**

Need outline draft for review by broader SC. Even though PWG membership remains robust at this time... the SC needs to be prepared in the event that membership should ever decline. Draft should contain the following points.

1. Maintain a minimum of 1 face to face meeting per year as a Plenary, review of past and pending activity and direction setting for the PWG.
  - a. Conduct most business via phone conferences
2. Define reduced (facilitator) roles for PWG Chairman, Vice Chairman and Secretary to encourage leadership continuity during low activity periods.
3. Emphasize regular maintenance of the PWG web site.

- a. There is a recommendation to develop the practice of a “PWG Quarterly Report” (or 6 months) posted on the web site to help inform and maintain interest in PWG activities. (This should be considered in general, not just during maintenance activity periods).

## 5 Action Items

Below is a list of action items resulting from the Camas Steering Committee meeting.

Action	Owner	Target Date
PWG Membership status update	Harry Lewis	Recurring
Draft and Post IPP re-charter	Ron/Ira	03/16/2005
W/G Chairs review web page content	W/G Chairs	03/16/2005
Open nominations for PWG Officers	Harry Lewis	03/16/2005
SC define maintenance organization	Steering Committee	07/12/2005

## 6 Next Meeting

The next PWG SC conference call will be on Thursday, 3/17/2005 at Noon EST

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