

PWG Steering Committee:  
2009-10-29 conference call minutes

Attendance:

Jerry Thrasher, Lee Farrell, Joe Murdock  
Bill Wagner, Rick Landau, Ira McDonald, Brian Smithson, Pete Zehler

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Conference Call Agenda:

1. Identify Minute Taker
2. PWG IP Policy
3. Approval of previous minutes
4. Review of Action Items
5. December FTF Meeting - day allocation
6. ISO Liaison
7. Vendor vs. Standard Implementation Chart  
[see: ftp://ftp.pwg.org/pub/pwg/ipp/Products/990917-IPP-Products.doc]
8. Other Agenda Items
9. Next SC call - Nov 12

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Action Items

ONGOING: The PWG Chair and working group chairs need to make sure that both the Wiki pages are current and accurate, and that the Google calendar is up to date for conference calls.

ACTION: WG Chairs will link Working Group Minutes to the PWG WG web page (see the MFD group example at <http://www.pwg.org/mfd/index.html> <<http://www.pwg.org/mfd/index.html>>)

ACTION: Rick Landau will make appropriate Website and Wiki changes that will indicate the PDM working group has moved to "inactive" status.

ACTION: Ira will document for the PWG the current IANA Process to be followed when entering a Section Reference - IANA Considerations into any documents being considered for promotion to a PWG Standard

ACTION: SC will further investigate current ISO/IEC JTC 1/SC28 work surrounding development of a potential Print Ticket standard and report progress via e-mail and at future SC meeting.

ACTION: Ira McDonald and Pete Zehler will draft a note to encourage the establishment of a relationship with ISO JTC 1.

ACTION: Lee Farrell will send an email to the announce list about the ability of members to attend an August 2010 meeting in Denmark.

ACTION: Paul Tykodi will investigate methods of automated meeting reminders for Calendars.

Minutes:

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1. Identify Minute Taker: Jerry Thrasher
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  2. PWG IP Policy: Noted
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  3. Approval of minutes: Postponed until next SC Call
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#### 4. Review of Action Items.

Action Items were reviewed.

The following Action Item owner was changed.

ACTION: Jerry Thrasher (from Ira and Pete) will draft a note to encourage the establishment of a relationship with ISO JTC 1.

ACTION: Lee Farrell will send an email to the announce list about the ability of members to attend an August 2010 meeting in Denmark.

--> CLOSED

No other Action Items were closed.

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#### 5. December FTF Meeting - day allocation

Discussion: The group discussed the time allocation for the meeting. The group decided that the exact same time schedule as the October F2F meeting would work for this.

New Action Item: Lee Farrell will update the F2F page to reflect the agenda and logistics page for the December meeting at Dell.

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#### 6. ISO Liaison

Discussion: The group discussed the establishment of a liaison relationship. The SC believes that a formal relationship with SC28 would be beneficial toward enabling the PWG to submit proposals.

The proposed process for going forward with the request to SC28 is:

1. Define a PWG member to act as the liaison to SC28 (tentatively Pete Zehler of Xerox)
2. Send a formal request letter to the SC28 Secretariat and Chairman
3. Follow-up with an offer to attend the January 2010 AWG meeting in San Jose CA and give a presentation about the PWG and the work that relates to SC28.

We will try to have the items closed to be able to send the formal request letter after the next SC call.

New Action Item: SC members will check to see if they could be the official SC28 liaison designee which includes limited travel.

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#### 7. Vendor vs. Standard Implementation Chart

Discussion: The suggestion came into the WIMS chair that some sort of mechanism that indicates which vendors have implemented which PWG standards would be a good idea to have available on the PWG web site.

It was noted that past attempts to create some sort of documented implementation cross reference have not been successful.

New Action Item: Bill Wagner will draft a note to be sent by the PWG chair to the membership regarding the implementation of PWG standards.

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8. Other Agenda Items

Discussion: none

New Action Item:

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Next Call. November 12, 2009

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Meeting Adjourned:

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New/Modified Action Items.

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ACTION: Jerry Thrasher (from Ira and Pete) will draft a note to encourage the establishment of a relationship with ISO JTC 1.

New Action Item: Lee Farrell will update the F2F page to reflect the agenda and logistics page for the December meeting at Dell.

New Action Item: SC members will check to see if they could be the official SC28 liaison designee which includes limited travel.

New Action Item: Bill Wagner will draft a note to be sent by the PWG chair to the membership regarding the implementation of PWG standards.